

Bonby Parish Council Agenda

Parish Clerk – Emma Thorpe
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Dear Councillor

ANNUAL PARISH COUNCIL MEETING – BONBY PARISH COUNCIL

You are summoned to attend the **Annual Council Meeting of Bonby Parish Council** which will be held on Monday 21st May, 2018. Proceedings will commence at approximately 6.45pm, following the Annual Parish Meeting, in Bonby Village Hall. The agenda is set out below. Members of the public and press are welcome to attend

Emma Thorpe

Emma Thorpe - Clerk to the Council
16th May 2018

Agenda

1. **To elect Chairperson**
To elect a Chairperson and for them to sign the Declaration of Acceptance of Office
2. **Apologies**
To note apologies for absence.
3. **To elect Vice-Chairperson**
4. **Annual Governance Statement 2017/18**
 - a. Members to consider the Annual Governance Statement.
 - b. Members to approve the Governance Statement.
 - c. The signing and dating of the Governance Statement by the Chair and Clerk.
5. **Annual Accounting Statement 2017/18**
 - a. Members to consider the Accounting Statement and Summary of Accounts.
 - b. Members to approve the Accounting Statement and Summary of Accounts.
 - c. The signing and dating of the Accounting Statement and Summary of Accounts by the Chair.
6. **To approve and sign the Certificate of Exemption for Smaller Authorities**
7. **Election of Officers**
 - a) To elect Councillors to represent the Parish Council at outside meetings and events.
 - i) Low Villages Forum representative
 - ii) Police NATS committee representative
 - b) To agree to formation/continuation of any committees and to further agree their functions and Terms and Reference.
 - i) Personnel Committee – (and further to agree an annual review of such).

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c) To elect an inspector of the Gilman Trail.

8. **Re-adoption of Code of Conduct and reminder of review of Register of Interests**

9. **Policies and Procedures**

a) To review and approve Freedom of Information Policy.

b) To approve the NALC model Standing Orders 2018.

c) To review and approve the Risk Assessments.

d) To review and approve the Financial Regulations.

e) To review and approve the Member/Officer protocol.

f) To review and approve the Equal Opportunities policy.

g) To review and approve the Grievance policy.

h) To approve the Asset Register.

10. **Public Comment**

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise.

Listeners should note that decisions cannot be made at this meeting on items not on the agenda.