

Bonby Parish Council

Minutes of the Annual Parish Council Meeting

Minutes of the Bonby Annual Parish Council meeting held at 6.45pm on Monday 15th May 2017 at the Village Hall, Bonby.

Present: Cllr Harriman (Chair), Cllr Green, Cllr Beasley Cllr Nik Smith & Cllr Norman Smith.

Also Present:

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1. **To elect Chairperson**
Cllr Harriman was elected as Chairperson. Unanimous.
 2. **Apologies**
There were no apologies, all present.
 3. **Minutes of Previous Meeting**
The Minutes of the Annual Council Meeting held on 16th May 2015/16 were unanimously approved and signed.
 4. **To elect Vice-Chairperson**
Cllr Harriman proposed Cllr Green, Cllr Nik Smith seconded. Unanimous. Cllr Green elected vice Chair.
 5. **Annual Governance Statement 2015/16**
 - a. Members considered the Annual Governance Statement.
 - b. Members unanimously approved the Governance Statement.
 - c. The Governance Statement was signed and dated by the Chair and Clerk.
 6. **Annual Accounting Statement 2015/16**
 - a. Members considered the Accounting Statement and Summary of Accounts.
 - b. Members unanimously approved the Accounting Statement and Summary of Accounts.
 - c. The Chair signed and dated the Accounting Statement and Summary of Accounts.
 7. **Election of Officers**

The following were unanimously agreed:

 - Cllr Beasley will represent the Council at the Low Villages Forum.
 - Cllr Nik Smith will represent the Council on the Playing Fields Association.
 - Cllr Green will represent the Council at NATS.
 - Cllr Harriman will represent the Council at the Village Hall Committee.
 - Cllr Nik Smith, Cllr Norman Smith and Cllr Green will form the personnel committee.
 - Cllr Norman Smith will inspect the Gilman Trail.
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8. **Re-adoption of the Code of Conduct and reminder of review of the Register of Interests**

The Parish Council unanimously agreed the re-adoption of the above and agreed to review the Register of Interests.

9. **Policies and Procedures**

a) The Freedom of Information Policy was reviewed and approved.

b) The Standing Orders were reviewed and approved.

c) The Risk Assessments were reviewed and approved.

d) The Financial Regulations was reviewed and approved

e) The Member/Officer protocol was reviewed and approved

f) The Equal Opportunities policy was approved

g) The Grievance policy was reviewed and approved.

10. **Public Comment**

The Parish Council was thanked by Mrs Linda Cowmeadow of the Village Hall Committee for the donation to cover insurance costs.
