

Bonby Parish Council

Minutes of the Parish Council Meeting

Minutes of the meeting of Bonby Parish Council held at 7pm on Monday 1st April 2019, at the Village Hall, Bonby.

Present: Chair – Cllr Sarah Harriman.
Cllr Tracie Green, Cllr Denise Peachey,
Clerk – Holly Hanson

1 Member of the public

Public Participation

A representative of Bonby WI attended the meeting to give further detail on the request for sponsorship for Bonby WI Flower Arranger's festival (item 19/20 – 0413), citing that the event was raising funds for a new door for the Church.

19/20 - 0401 Apologies
Cllr Catherine Bishop, Cllr Nik Smith, and Cllr Anna Burbage

19/20 - 0402 Declaration of Interest
Cllr Denise Peachey item 19/20 – 0413 Bonby WI Flower Arranger's festival.

19/20 - 0403 Minutes of Previous meeting
Resolved – That the minutes of the Parish Council meeting held on Monday 4th March 2019 were reviewed and agreed as an accurate and true record and signed accordingly.

19/20 - 0404 Clerk's Report
Clerk reported that notification had been received from Cllr Burbage stating her intention not to renew her nomination to Bonby Parish Council.
Andy Sissons had completed the out of contract maintenance works to the Gilman Trail. An e-mail received from Cllr Bishop noting the positive difference the works had made and been forwarded to Andy.

19/20 - 0405 Police Matters / Neighbourhood Watch / NATs
No police matters raised
No representatives of Bonby NHW attended to give an update

19/20 - 0406 Report from Local Councillors
No ward Councillors present.

19/20 - 0407 Highways / Neighbourhood Services & NLC issues
Clerk reported that letters had been sent to Steve Hepworth - CEO Ongo with copy letter to MP Andrew Percy. An acknowledgement letter had been received from Steve Hepworth, but no update to works.
Resolved – Clerk to write again to MP if no update on works received by 20th April 2019

19/20 - 0408 Planning
a) No applications had been received for discussion
b) No decisions had been received

19/20 – 0409 Community Orchard & Sensory Garden

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Signed _____ Position _____ Date _____

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- a) Cllr Peachey suggested contacting the Autism Society for assistance with designing the sensory garden element of this project. Further update deferred to the May meeting.

19/20 - 0403 Phone Box / Mini Museum

Cllr Harriman reported work was ongoing with this project and she would update again in May

19/20 – 0411 Spring planting

- a) Clerk reported that an additional 1.2m planter had not been purchased as the price had risen substantially.
- b) An action plan is in place with Cllr Harriman and Clerk to purchase plants from Deepdale, and a planting morning taking place on Friday 19th April 2019 to set up and plant all new, moved planters.

Resolved – that the budget for plants for spring planting was £200

19/20 – 0412 Road Debris along B1204 Bonby to Worlaby

The Clerk updated North Lincs Council had inspected, but not taken any action, and that Worlaby Parish Council had also complained several times about this issue.

Resolved – Clerk to follow this up with North Lincs Council to ensure resolution

19/20 – 0413 Bonby WI Flower Arranger’s festival

This item was not discussed. Cllr Peachey’s declaration of interest on this item resulted in the remaining councillors not having quorum.

Resolved – This item be deferred to the May meeting

19/20 – 0414 Insurance

- a) Insurance requirements and Client Risk Presentation provided by Came and Co were discussed by Councillors.

Resolved – that Came and Co be asked to present renewal quotations for both short and longer term policies.

19/20 – 0415 Accounts

- a) To review current financial position
Financial review unavailable as new bank statements not received
- b) To note and sign new bank statements
New bank statements not received
- c) Payment of Clerk’s Salary and expenses.

Resolved – That payment be made

Resolved – That the following invoices be authorised for payment:

- d) Low Villages Forum Membership invoice - £60.00
- e) ERNLLCA Membership Invoice - £299.50
- f) Low Villages Newsletter Support - £220.00
- g) Sissons Gardening Services - £315.00
- h) CPRE Membership - £36.00

19/20 – 0416 Minor Items

- a) Points from members:
- i) Councillors discussed levels of litter in the Village.

Resolved – That the Clerk obtain quote for installation of new general waste bins and add to the agenda for the May meeting

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Resolved – That Cllr Peachey to identify litter hotspots during the WI Great British Spring Clean event.

ii) Cllr Green raised the increase in parking on the pavement in the Village, causing issues for walkers.

Resolved – That this be added to the May agenda and raised with the NHW.

iii) Councillors discussed the falling levels of interest in the Parish Council. Cllr Harriman also stated that the Village Hall was struggling due to lack of use. Councillors noted that the NHW was receiving a lot of support within the Village.

Resolved – To hold a community meeting before the Annual meeting of 14th May 2019, to commence at 6.30pm, with coffee and cake. Clerk to invite all Village Community Groups to this event.

iiii) Cllr Harriman raised that Bonby was yet to complete a Neighbourhood Plan, and reported that this had been previously discussed, but at the time, with the number of vacancies on the Parish Council, it was felt to be unachievable. Councillors discussed that with the renewed sense of community driven by the creation of Bonby NHW, it would be a good time to reinvigorate this project. Issues still remain with lack of councillor time to devote to this due to there being 3 vacancies on the Parish Council as of 2nd May 2019.

Resolved – That this be added to the agenda for the June Meeting.

b) Correspondence received since agenda was posted:

Correspondence had been received from a resident of Carr Lane, citing issues with damage to the surface of Carr Lane, and complaints regarding debris on the B1204 between Bonby and Worlaby (previously discussed in item 19/20 – 0412)

Resolved – Clerk to raise issues with road surface on Carr Lane with North Lincs Council and also add to agenda for May meeting.

19/20 - 0417 **Agenda items for next meeting**

- a) Damage to surface of Carr Lane
- b) Parking on pavements
- c) Litter bins.
- d) Neighbourhood Planning – June Agenda

19/20 – 0418 **To confirm the date and time of the next meeting**

The next meeting will be held at Bonby Village Hall on Tuesday 14th May 2019 at 7pm.

19/20 – 0419 **Exclusion of the public and press**

a) Resolved – To exclude the public and press owing to the confidential nature of the business to be discussed accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2).

b) Employment matters

i) Resolved – To pay Clerks salary and expenses

ii) Further to a successful induction period and appraisal by the Personnel Committee, the Clerk's pay rise was approved

iii) The clerk raised that she was experiencing issues with communicating with HMRC, and presented a resolution using a specialist payroll company to administer PAYE

Resolved – to engage the services of Autela for administration of payroll