

BONBY PARISH COUNCIL

Parish Clerk – Holly Hanson

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Dear Councillor,

You are hereby summoned to attend the annual meeting of Bonby Parish Council on **Monday 18th May 2026**. The meeting will be held at **Bonby Village Hall**, 71 Main St, Bonby, Brigg DN20 0PW; and will commence at **6.45pm**.

The agenda is set out below.

Members of the public and press are welcome

Holly Hanson

Holly Hanson – Proper Officer

9th May 2026

Public Participation

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda. Meetings may be recorded.

Agenda

APCM26/27– 0501 Election of Chairman

- a) To elect a Chairman and receive the Chairman's Declaration of Acceptance of Office

APCM26/27–0502 Apologies

- a) To note apologies for absence.

APCM26/27–0503 Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

APCM26/27– 0504 Election of Vice-Chairman

- a) To elect a Vice Chairman and receive the Vice Chairman's Declaration of Acceptance of Office

APCM26/27– 0505 Internal Audit Report 2025/26

- a) Members to receive the Internal Audit Report for the 2025/26 year and note any recommendations

APCM26/27– 0506 Annual Governance Statement 2025/26

- a) Members to consider the Annual Governance Statement.
- b) Members to approve the Governance Statement.
- c) The signing and dating of the Governance Statement by the Chair and Clerk.

APCM26/27– 0507 Annual Accounting Statement 2025/26

- a) Members to consider the Accounting Statement.
- b) Members to resolve the approval of the Accounting Statement.
- c) Accounting statement to be signed and dated by the Chairman.

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APCM26/27 – 0508 To approve and sign the Certificate of Exemption for Smaller Authorities 2025/26

APCM26/27– 0509 Election of Officers

- a) To elect Councillors to represent the Parish Council at outside meetings and events.
 - i) Low Villages Forum representative
 - ii) Police NATS committee representative
 - iii) ERNLLCA District Committee Representatives(two).
- b) To agree to formation/continuation of any committees and to further agree their functions and Terms and Reference.
 - i) Personnel Committee
 - 1) To review and approve the Personnel Committee Terms of Reference

APCM26/27 – 0510 Banking Mandate

- a) To review the banking mandate, and resolve any changes to the banking mandate for the 2026/27 year

APCM26/27 – 0511 Delegation of Responsibilities

- a) To discuss delegation of responsibility for responding to planning applications to the Clerk and resolve any action

APCM26/27– 0512 Responsibilities for Asset Inspections

- a) To agree Councillors who will be responsible for inspecting the following assets:
 - i) Gilman Trail, benches, bins and fences
 - ii) Playing Field, and barrier
 - iii) Carr Lane litter bin and benches
 - iv) Bus Shelter
 - v) Telephone Box
 - vi) Noticeboards
 - vii) Salt Bins
 - viii) Village planters

APCM26/27– 0513 Re-adoption of Code of Conduct and reminder of Register of Interests

APCM26/27– 0514 To approve the Internal Auditor for 2026/27

APCM26/27– 0515 Policies and Procedures

- a) To review and approve the Standing Orders.
- b) To review and approve the Financial Regulations.
- c) To review and approve the Financial Reserves Policy.
- d) To review and approve the Financial Risk Assessment.
- e) To review and approve the Member/Officer protocol.
- f) To review and approve the Equal Opportunities policy.
- g) To review and approve the Grievance policy.
- h) To review and approve Freedom of Information Policy.
- i) To review and approve the Safeguarding Vulnerable Children Policy.
- j) To review and approve the Safeguarding Vulnerable Adults Policy.
- k) To review and approve the Equality Policy.
- l) To review and approve the Health and Safety Policy.
- m) To review and approve the Risk Register and Risk Management Plan.
- n) To review and approve the IT Policy.
- o) To review and approve the Training Policy.
- p) To review and approve the Grants Policy.
- q) To review and approve the Complaints Policy.
- r) To review and approve the Co-Option Policy.

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- s) To review and approve the ICO Model Publication Scheme
- t) To review and approve the Risk Assessments.
- u) To review and approve the Asset Register
- v) To review and approve Insurance Provision.

APCM26/27– 0516 Public Comment

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